



UNIVERSITY OF DETROIT JESUIT

HIGH SCHOOL AND ACADEMY

LONG TERM SUBSTITUTE TEACHER - THEOLOGY

Job Summary: Full-time, temporary, long-term substitute theology teaching position for approximately 6-8 weeks beginning in January 2022. Responsibilities include teaching five classes along with one section of student prefecting in accordance with department/school policies in effect at the time of hire.

Our Mission: University of Detroit Jesuit High School and Academy is committed to providing the highest quality Jesuit Catholic college preparatory education for young men throughout metropolitan Detroit. University of Detroit Jesuit, in collaboration with parents, will challenge its students to go beyond academic excellence, to be reflective, to be committed to the service of faith and promotion of justice, and to be "Men for Others."

Our School: U of D Jesuit strives to develop graduates who are open to growth, committed to doing justice, loving, religious, and intellectually competent. Employees must be committed to understanding, promoting, and modeling the mission and vision of U of D Jesuit in their day-to-day activity. U of D Jesuit prohibits the abuse and mistreatment of students and takes seriously any report of suspected abuse. Every employee is required to adhere to policies relating to boundaries with students, report any suspicious and inappropriate behaviors promptly, and attend abuse risk management training as scheduled.

Application Procedures:

Submit cover letter, resume, and a completed non-teaching application form (located at <https://www.uofdjesuit.org/quicklinks/employment-opportunities>) to Facultyjobs@uofdjesuit.org.

U of D Jesuit reserves the right to close this posting prior to its original end date once a sufficient number of applications have been received.

Reports to: Director of Mission Integration and Adult Formation

Employment Category: Temporary, full-time, exempt

Duties and Responsibilities:

- The ability to create and or follow lesson plans
- Provide a structured learning atmosphere
- Maintaining positive control of the classroom
- Monitor student attendance and behavior
- Develop classroom notes as follow up for the home room teacher
- Possess the ability to develop positive working relationships with students, administrators and staff

This posting documents the general nature and level of responsibility associated with this position. It is not intended to be a comprehensive list of all activities, duties and responsibilities required of incumbents. It is not intended to limit or modify the right of any supervisor to assign, direct and monitor the work of employees under their supervision.

Qualifications, Experience, and Abilities:

- Bachelor's degree in theology or a directly related area; Master's degree in Roman Catholic theology or a directly related area preferred
- At least three years of teaching experience
- Be somewhat familiar with and committed to the mission of Jesuit education
- Be a faithfully practicing Catholic

Physical Working Conditions:

Job may require lifting light weight objects (1 to 10 pounds) with no repetitive bending or stooping. Occasionally lift average weight objects (10 to 20 pounds).

Working Environment:

Regular exposure to favorable conditions such as those found in a normal office with occasional exposure to objectionable conditions or variations such as those found in variable weather conditions or light industrial settings.

Compensation: \$150.00 daily rate of pay when school is in session.

University of Detroit Jesuit High School and Academy is an Equal Opportunity Employer and considers all candidates for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider a candidate's religious affiliation in its employment decisions, consistent with State and Federal law.