University of Detroit Jesuit Summer School 2016
Rules and Regulations for Digital Literacy, Art and Study Skills

Failure to abide by any of the rules and regulations outlined below may result in suspension and expulsion, which includes loss of academic credit and no refund on tuition.

- ***Conduct:*** Students are expected to conduct themselves in a respectful, academically appropriate manner while on campus. Insubordination, violence, theft, drug/alcohol abuse, vulgar language, gang activity, vandalism, hazing, harassing, name calling, bullying, or picking on a student – none of these actions will be tolerated.
- ***Smoking:*** Smoking is not permitted anywhere on UDJ property.
- ***Leaving Campus:*** Students may not leave campus until the end of their last class unless a parent picks them up. Students may not walk to a nearby shop or restaurant and return to campus.
- ***Vehicles:*** All vehicles are off limits until the end of a student's last class. Students may not sit in or on any parked cars while waiting for class or other students. Vehicles are to be vacated immediately upon arrival; students are not allowed to loiter in the parking lot before, in between, or after classes.
- ***Roller blades:*** Roller blades and skates, skateboards, and the like are forbidden on campus.
- ***Cafeteria:*** Because of normal staff reductions during the summer time, students must remain in the cafeteria before classes, during breaks, and after classes; it is the **only** gathering space for students; it is not stocked with food, but occasionally the drink machines are available.
- Roaming the hallways, going outside "for some fresh air," visiting the gym, lounging on the stairways, in the Atrium, or other lobby areas is not permitted.

Please note: Restriction of student movement to the "cafeteria only" is primarily a safety and liability issue, the result of reduced staffing available to supervise students during summer school. No matter how fine the weather, students must follow this rule or face the possibility of suspension and dismissal.

- Food and drink are restricted to the cafeteria. No eating or drinking is allowed in a classroom.
- Students may bring food and drink to school but are prohibited from selling items to others or leaving campus to pick something up (e.g. from a party store or fast food restaurant).
- Students may not "order out".
- Students who do not clean up their mess, will lose cafeteria eating and drinking privileges.
- ***Rides:*** Students may wait for rides in the cafeteria, the Square in front of the main steps, and inside or outside the Atrium. Students are to be respectful of the garden areas and are not permitted to sit or stand on railings or pillars.
- Students who are not picked up within thirty minutes of their final class will be asked to leave the summer school program.
- During inclement weather, students may wait for rides inside the Atrium doors.
- Students are not allowed in the gym, back of the school, on the track and field, in the bleachers, around the science wing or department offices.
- ***Cell Phones:*** Students are permitted to bring cell phones to school but must turn them off for class. Cell phone use is restricted to the Atrium. If a student is seen or heard using a cell phone, it will be confiscated by the teacher and turned over the Academics Office. Students or parents will need to stop in the office to recover a confiscated phone.

Attendance ***There are no summer school class meetings July 4 – July 8.***

Absences for Digital Literacy and Art

- No absences are permitted. Students with one absence are dismissed from class.
- Four class tardies equal one absence which results in dismissal from the class. Students are considered tardy if they are not seated in their class by the time the bell rings. Excessive tardiness will result in a lowering of grades.
- Arriving twenty-five minutes late for a class is considered an unexcused absence, not a tardy.
- Students who do not complete their work, are regularly tardy, and/or who miss their quizzes may be dismissed from class.

No credit or refund is given for a student who is dismissed from class.

Student Dress Code

The summer dress code is relaxed but will be enforced.

- **Students who violate dress code will not be allowed to attend class and will be counted absent.**
- Students who are able to comply with the dress code within twenty-five minutes of the start of class will be given a tardy and be allowed to attend class.

Shirts

- Shirts with collars that fold over such as golf, polo, and tennis shirts, and dress shirts are the only acceptable shirts.
- Turtlenecks, mock turtlenecks, scoop-necks, and hooded shirts, regardless of how modest or stylish, are not allowed.
- Shirts must cover all areas between the waistline and the lower neck at all times.
- Shirts that reveal the waistline when one raises one's hand, along with tank tops, tops of spandex material, zippered shirts and the like, are not permitted.
- Collar-less shirts or T-shirts covered with some sort of jacket with a collar, are not acceptable.
- The "layered look" (T-shirts under open dress shirts) is not permitted.

Sweaters, Sweatshirts, Jackets

- Classrooms can get cold so be sure to pack a sweater if you need extra warmth.
- Only sweaters, polar fleece, and sweatshirts (without inappropriate sayings or designs) may be worn over a collared shirt with the collar remaining visible. Dressy sport-type jackets (like one might find accompanying a pant suit) are also permitted. **Shirts with hoods may NOT be worn in class.**
- Jackets, raincoats, windbreakers and the like are not to be worn in the building and must be removed as you enter the building.

Pants and Shorts

- Blue jeans without tears or rips, and dress pants are allowed.
- Moderately baggy pants and cotton cargo pants are allowed.
- Knee-length dress shorts, jeans shorts or cotton cargo shorts are allowed..
- The following are not allowed: jogging pants, sweat pants, warm-up suits and athletic shorts.

Shoes & Socks

- Dress shoes, tennis shoes, and sandals are allowed. If a shoe has laces, they must be laced.
- Socks are mandatory must be easily visible. **Due to health concerns student without socks will be sent home.**
- Wearers of high cut tennis shoes must have a sock that rises above the top and is easily visible.

Hats, Sunglasses & Jewelry

- Sunglasses and all head covering – hats, bandanas, skull caps, and the like – must be removed before entering the school building. Earrings are allowed; other jewelry for pierced body parts such as eyebrows, nose, lips and tongue is not allowed and must be removed before entering the building.